



Rochelle Lee Teacher Award (RLTA)

Program Information

- **CPDUs & LANE CREDITS**
 - Participants are eligible for 1 lane credit once they complete both Rochelle Lee Teacher Award Orientation and Becoming Readers Institute (total 15 hours); *Boundless Readers* will update directly on CPS website after the summer is over
 - CPDUs: turn in evaluation in exchange for CPDU credit – for each workshop you attend through the summer

- **BOOK ORDERING-- AMOUNTS**
 - Individual Teachers have \$300 to spend
 - Study Group Members/Leaders have \$500 to spend
 - \$300 after summer
 - \$200 mid-year (January) to support study group work – this information will be communicated to and through SG leaders

- **BOOK ORDERING-- REQUIREMENTS**
 - Required workshops (Becoming Readers Institute, RLTA Orientation, Study Group Member Orientation, Study Group Leader Training)
 - Elective workshops (at least 6 hours from the summer professional development catalog)
 - *Rochelle Lee Review Library* (4 hours)
 - all must be complete before books can be ordered.
 - Weekly, *Boundless Readers* checks the status of awardees to determine when you are eligible to order books.
 - Once eligible, *Boundless Readers* notifies Booksource and/or PS Associates and “clears your name” for you to order directly. You will receive an email from *Boundless Readers* notifying you about your eligibility.
 - You must order ONLINE www.booksource.com. The hard catalog available in *Boundless Readers* program office for reference.
 - Select double your award amount in case of unavailability with your most desired books listed **first** (Booksource fills orders sequentially).
 - Order early, as soon as you are able so you can have the books for the beginning of the school year and clear up any ordering issues. Be proactive and follow up on your order. After you place your order online, you will receive an email confirmation from Booksource. If you do NOT receive a follow-up email, call Booksource directly!

- **ORDER DEADLINE: August 31.** We recommend against waiting until the last day because the website can get overloaded.
 - **In the event that you have money left over in your Booksource account, the reorder deadline is October 8. You will not be able to order after this time.**
 - Once your order is complete, ask your school clerk to watch for your books and notify you when they arrive.
 - The books you receive belong to you, not your school.
 - Affix *Boundless Readers* book plates in books, pick up in *Boundless Readers* office (room 206) after you have completed all your requirements
 - See **Book Ordering Instructions** (for specifics about ordering professional and children’s books) and contact Maggie Armstrong with additional questions: marmstrong@boundlessreaders.org
- **ROCHELLE LEE LENDING LIBRARY**
 - All awardees (current and past) are eligible to borrow books from *Rochelle Lee Lending Library* located in room 206.
 - Books range from preK-8; most are whole class sets, some smaller sets.
 - Check out books a month at a time; sign out in binder; wise to call first to see if books are available and when office is staffed.
- **ROCHELLE LEE REVIEW LIBRARY**
 - All awardees will spend a minimum of 4 hours in the *Rochelle Lee Review Library* reviewing books.
 - Familiarize yourselves with the books you will put in your classroom; expand your knowledge of children’s literature; “research” to find books that speak to your students, to your curriculum, to your goals.
 - Sign-in/out each time; *Boundless Readers* uses this information to determine eligibility to order books.
 - Hours are posted in the catalog and on the website; you may drop in at your convenience – there is no need to register.
 - Help us keep the books in the correct bins; remember that these books cannot be removed from the *Rochelle Lee Review Library*.
 - We recommend against waiting until the last day to complete your *Rochelle Lee Review Library* hours, as the busy school schedule is already underway.
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 - **REST OF SUMMER**
 - Some of you have started/completed/will be participating in a variety of literacy workshops. You must participate in a minimum of **6 hours** and are encouraged to share ideas with colleagues.
 - We encourage you to participate in additional workshops, but if you sign up, you must attend! We have waiting lists.

- **THROUGHOUT THE YEAR**
 - Individuals
 - *Boundless Readers* classroom visit by past awardees or *Boundless Readers* staff
 - Purpose is to provide support for *Boundless Readers* daily best literacy practices (read aloud, independent reading, classroom library check out) and answer questions. *Classroom visitors will follow up on your progress made on teacher self assessments of best literacy practices.*
 - Study Group
 - Monthly meetings with their team to collaborate and work through their chosen literacy focus
 - *Boundless Readers* study group and classroom visit by *Boundless Readers* staff
 - Leaders and new members will learn more in SG leader training and SG orientation
- ***Boundless Readers* ONLINE COMMUNITY**
 - Monthly e-news update
 - Main way the *Boundless Readers* communicates with teachers is email. Check it regularly. (You will miss events and opportunities if you don't check your email.)
 - Provide an alternative email (non CPS) to Maggie such as yahoo, hotmail, gmail, etc.
- **2011-2012 APPLICATIONS**
 - Applications available before December 1; due around Valentine's Day.
 - Consider coordinating applications for a study group for 2011-2012 and reapply

Questions & Notes: